

**VILLAGE OF AVISTON  
MINUTES OF REGULAR MEETING HELD ON:  
MONDAY JANUARY 4, 2016**

The regular meeting of the President and Board of Trustee was held on Monday January 4, 2016 at 7:30pm in the Village Hall. In attendance were Village President Dale Haukap, Village Administrator Mike Buscher, Village Treasurer Steve Goestenkers, Village Clerk Jennifer Jansen, Trustees Larry Harper, Mike Kampwerth, Randy Peek, Chuck Schrage, Gary Litteken and Kurt Schmitz. Employees present included Gary Rakers, Mark Taylor and Attorney Henry Bergmann. Guests included Kyle Markus, Brian Beckmann, Todd Sudholt, Jeff Woltering, high school students and Pat Netemeyer, Village Engineer.

**1. GUESTS:**

Local high school students were present to listen in for government class.

Todd Sudholt and Brian Beckmann were present to discuss the Village vacating a utility easement between their lots on W. Third Street and W. Fourth Street. The Board asked Pat to prepare the plat for vacating this easement and Henry to review before getting out to Brian and Todd. The Board did ask if any of the other neighbors expressed any interest in vacating this easement, Todd and Brian stated they would speak with their neighbors to find out. Gary will call in a Julie to confirm no utilities are in the easement.

**2. MINUTES:**

The minutes of the previous meetings were available for review. A motion to approve the minutes as presented was made by Chuck Schrage, second by Randy Peek. Motion carried 6-0.

**3. FINANCIAL REPORT:**

Steve reviewed the financial report. The Village collected about \$145K. The State did catch up on various payments as will be seen in the review of the particular funds. GF – Three months of Use tax were received from the State along with 6 months of Video Gaming Tax. Expenses were up in the fund due to wages, Imming Insurance payment and street sidewalk project. The MFT payment received was for the reimbursement as stated in previous minutes.

WF – Collected normal monthly receipts. Large expenses were Imming Insurance bill, HMG bills and plant improvements.

SF – Positive cash flow was noted and the main expense was again the Imming Insurance bill.

PF – Only activity was the rent collected from the Park District and the utility bills paid.

MFT – We received 5 months of MFT payments from the State which brings them current. The expenses listed are the reimbursement to the GF. Year to date we spent \$60,327.

RLF – The one outstanding loan is current with payments.

TIF – Interest received. The last of the real estate taxes were received today and will be in the deposit for tomorrow.

PVF – Interest received.

A list of the monthly bills was available for review. A motion to pay all bills and accept the financial report was made by Kurt Schmitz, second by Larry Harper. Motion carried 6-0.

#### **4. PARK DISTRICT:**

No one was available to report.

#### **5. POLICE REPORT:**

Mark stated the monthly and yearly reports are available for all to review. Mark stated he has an annual bill for the RMS system from the County. This amount is \$1250 and is included in the bills listed.

Mark stated that the car that is being held as evidence at the maintenance shed will need to be held until the court case is complete.

The Board asked about the internet issues in the police department. Mark stated that Techknow has changed some security settings and the internet seems to be working better.

Larry mentioned an incident from Granite City and asked about the circumstances around it.

AERA – Kyle stated the AERA would like to purchase shoulder mics and hoodies for a total of \$720. The Village Board stated to go ahead with the purchase these items.

Kyle spoke with the Board about how the taser we purchased is already not working. Kyle said there was a 1 year warranty on the taser since the Village did not purchase the extended warranty. A new taser is approximately \$1230 without a warranty. With a 5 year warranty the total would be approximately \$2000 over the course of the 5 years. A motion to purchase the taser with the 5 year warranty was made by Randy Peek, second by Mike Kampwerth. Motion carried 5-1 with Larry Harper voting nay.

#### **6. CURRENT PROJECTS:**

-Rt. 50 Coalition – No updates.

#### **7. VILLAGE ADMINISTRATOR'S REPORT:**

-Enterprise Zone – This went into effect on January 1, 2016. Maps were present for all to review. Mike said the County will manage this but the Village will have all the paperwork here and an application will be available online.

-Industrial Park – Mike said he has been working on the roadway easements and the easements for the water tower and lines.

-Banners – Mike will be sending out all information to the business owners this coming week.

-Electric Aggregation – Nothing to report yet.

-TIF – Kurt said he has not heard anything back from Sharon regarding Citadel's application. Kurt said he does have the application from the Park District and reviewed this with the Board. The requested amount is \$12,500. Kurt stated this would be reimbursement on the drainage that has been completed.

## **8. ZONING ADMINISTRATOR'S REPORT:**

Gary reported that there were 11 new homes, 35 miscellaneous and 5 variance permits issued for the year. Gary reported two potential zoning board members attended the last meeting. Clayton Renth and Sam Schmitz attended with Amelia Morgan expressing interest but she was unable to attend the last meeting.

Pat spoke with Jon Schaller of IDOT today and stated we can go out for bids this month regarding the Page Street Extension for construction to begin this spring. The bid opening date will be set by Pat and advertised through the IDOT bid letting process. The bid will be approved at the February meeting.

Pat presented the roadway plat for the Page Street/Industrial Park. Jeff stated he has no interest in extending the roadway to the west right now. The Board is asking how to get water and sewer to the west of this area. The Board asked for a plat change to include a utility easement. A motion to make a plat change to include utility easement which can be developed in 5 years was made by Kurt Schmitz, second by Gary Litteken. Motion carried 6-0. This must be included on the plat.

## **9. DIRECTOR OF PUBLIC WORKS REPORT:**

Gary stated that Jim Markus moved the dirt pile and put rock in the new bunker. The concrete blocks need to be moved yet and then rock it.

## **10. NEW BUSINESS:**

Mike Kampwerth discussed the website updates and making it accessible for mobile users. The cost to upgrade this and have the training is \$1695. Kurt recommends we check on changes that need to be made so we know exactly what we would like updated and then move forward.

Mike Buscher briefly discussed a secondary roadway between Ranz Road and the Walnut Hill Subdivision.

USPS – Randy stated he spoke with Jim at Trenton Post Office about the issues with the water bills. Jim stated that the names need to be dropped lower on the card than the machines wouldn't have as many issues reading them. Jenny will check with Jayhawk to see if this is possible.

Randy discussed the water audit report. We will need to push forward with this monthly.

Mike Kampwerth stated that we will be working on a letter to Mr. Brinkman to finish the sidewalk project. This will be forwarded to Henry for review as well before sending to Mr. Brinkman. Mike also asked about moving forward with new projects for this year. Mike will try to get a list together along with possible costs to see where to begin.

Dale mentioned that the Christmas Party will be held at the restaurant on January 16<sup>th</sup> at 6pm.

A motion to adjourn was made by Randy Peek, second by Chuck Schrage. Motion carried 6-0. Time was 9:07pm.

Jennifer Jansen, Village Clerk