

**VILLAGE OF AVISTON
MINUTES OF REGULAR MEETING HELD ON:
MONDAY DECEMBER 5, 2016**

The regular meeting of the President and Board of Trustee was held on Monday December 5, 2016 at 7:30pm in the Village Hall. In attendance were Village President Dale Haukap, Village Administrator Mike Buscher, Village Treasurer Steve Goestenkers, Village Clerk Jennifer Jansen, Trustees Larry Harper, Randy Peek, Chuck Schrage, Gary Litteken and Kurt Schmitz. Employees present included Gary Rakers, Mark Taylor, and Village Attorney Henry Bergmann. Guests included Seth Netemeyer, Jason Mettler, Ariel Strieker, Brett Dierkes and Kyle Zurliene.....

1. GUESTS:

Jason Mettler was present to discuss with the Village Board the discrepancy in the bill submitted versus the payment received. A motion to pay the discrepancy amount in question per clarification was made by Mike Kampwerth, second by Chuck Schrage. Motion carried 6-0. Mettler asked about the retainage amount and when that will be approved for payment. The Village Board stated they would like to hold this until the State approves it.

Ariel Strieker was present to discuss the sewer manhole located halfway in her driveway and halfway in her yard. The Board stated they would look more into this and Gary Rakers will contact Kohnen to see about moving the manhole. The Board also asked Strieker to contact their concrete finisher to see if there are any suggestions from him.

2. MINUTES:

The minutes of the previous meeting were available for review. A motion to approve the minutes with an amendment to Section 11, insurance bids, was made by Randy Peek, second by Kurt Schmitz. Motion carried 5-0 with Mike Kampwerth abstaining.

The 2017 meeting dates were present for all to review. A motion to accept the meeting dates was made by Kurt Schmitz, second by Larry Harper. Motion carried 6-0.

3. FINANCIAL REPORT:

Steve Goestenkers stated overall we collected \$214K and disbursed \$182K. Steve stated that real estate taxes were received this month and the only large expenditures were the IEPA sewer loan payment and engineering fees.

GF – Real estate taxes in the amount of \$77,356 were collected and the only large expenditure was a double payment for garbage services and engineering bills.

WF – All normal activity was noted here and no major expenditures.

SF – Normal monthly receipts were noted and the collection of the Lin-Rose Heights SSA. The only large expenditure was the IEPA loan. This will be paid off in 3 years.

PF – Steve mentioned that the quarterly rent has been collected.

MFT – Normal receipts were noted. Jenny is to look into the MFT resolution for 2016 to see what that amount was and get back with Steve.

RLF – All loans are current and there has been no further communication from the State.

TIF I & TIF II – TIF I collected approximately \$128K in real estate taxes and TIF II collected about \$30.

A motion to approve the report and to pay all listed bills along with regular monthly bills was made by Larry Harper, second by Gary Litteken. Motion carried 6-0.

Steve reviewed the Tax Levy and asked for approval of the ordinance. A motion to approve the ordinance was made by Randy Peek, second by Chuck Schrage. Motion carried by roll call vote as follows:

L. Harper – aye	C. Schrage – aye
M. Kampwerth – aye	G. Litteken – aye
R. Peek – aye	K. Schmitz – aye.

4. PARK DISTRICT:

No report. It was suggested that Jenny email Mike Toeben to inform the Park District that the water project is proceeding.

5. POLICE REPORT:

Mark Taylor gave the monthly police report. Mark stated that the Ford has 77K miles on it and needs new front brakes. Faust Automotive gave an estimate of \$1056 in total. The Board suggested getting new front brakes done. Mark also discussed a repeater for the cars but the cost is high and the results won't be great. The problem falls on the County.

-Uniforms – The new uniforms are in. There are a couple of items on backorder but otherwise all received.

-Cannabis Ordinance – Henry reviewed the ordinance and recommended a couple of changes which Mark made. A motion to approve the ordinance was made by Kurt Schmitz, second by Chuck Schrage. Motion carried 6-0 by roll call vote as follows:

L. Harper – aye	C. Schrage – aye
M. Kampwerth – aye	G. Litteken – aye
R. Peek – aye	K. Schmitz – aye.

6. CURRENT PROJECTS:

-Rt. 50 Coalition – No report.

-Tri-Township – No report.

-Industrial Park – It was stated to file liens on the properties as this is past practice with all developments. Dale stated he was asked about the culvert that is sitting on the property and no one seems to know what's going on there. Nothing can be done until the plats are completed.

-Vintage Hall – Kurt stated there is progress going on upstairs. The Santa event went over well. Sudholt Sheet Metal was in there working on the HVAC system which the ACIC and Aviston 150 is paying for. Sheetrock is going in and the ceiling is going up. ACIC would like to have a meeting in there in January 2017.

-South Page Street Approach – Pat is working on this. Kurt will send Pat an email to see how this is coming along.

-Draft Ordinance on Meeting Space – Henry reviewed the draft ordinance in compliance with ADA. The Village Board also discussed an alcohol policy that will be

looked into. A motion to approve the ordinance was made by Randy Peek, second by Kurt Schmitz. Motion carried by roll call vote as follows:

L. Harper – aye	C. Schrage – aye
M. Kampwerth – aye	G. Litteken – aye
R. Peek – aye	K. Schmitz – aye.

7. VILLAGE ADMINISTRATOR'S REPORT:

- Brochure – Currently this project is on hold until a water tower design is chosen.
- Tri-Township Water District – Henry received no response.
- Insurance – Mike has been working with Dan Imming regarding Park buildings, etc.
- New Businesses – Mike Buscher discussed with the Board that there is no communication going on. The Village is left out of the loop per say when it comes to what is going on with the lots in the Industrial Park. Mike also mentioned a meeting of the local businesses in town. Mike asked where to have and what to have. The Village will supply a couple of drinks and some food. A motion to approve a total cost of \$500 was made by Kurt Schmitz, second by Randy Peek. Motion carried 6-0. Kurt did mention that the Wessel property is being turned into a duplex per the Zoning Board.
- TIF – No report. Gary did check out Citadel's parking lot along the highway to try to grade the parking lot. It did not get done as Gary did not want to intrude on the State's property. There was no other response from Sharon regarding TIF application.

7. ZONING ADMINISTRATOR'S REPORT:

Gary Rakers stated there were 1 new home and 3 miscellaneous permits issued in November.

Gary asked if anyone looked at the LED lights in Breese. No one has yet looked at them.

There is still no plat from Woltering or Kues yet received.

8. DIRECTOR OF PUBLIC WORKS REPORT:

Randy Peek discussed a retaining wall near the maintenance building and fencing it in. Randy would like this added to the budget for next year to finish the total project.

Gary said the cost estimate on tires from Faust for 6 tires on the 550 was \$1874.18. A motion to approve the purchase of these tires from Faust was made by Randy Peek, second by Kurt Schmitz. Motion carried 6-0.

Randy and Gary looked at Eric Borowiak's property. Randy told Mr. Borowiak that we could supply him with riprap but the Village cannot do anything else.

- Gentz Property – Gentz's came in last week and asked if the Village Board could review the possibility of leaving the barn standing. Dale stated that as of this past weekend the barn was in the process of being torn down.

- Wessel Property – Kurt reviewed the minutes of the September meeting regarding the use as the property being a duplex. It was discussed that since this property has changed hands it needs to be connected to water and sewer if at all possible. It is also recommended that Kues apply for a special use for the duplex in and AR1.

Dale discussed with the Board a resident that is past due in payments. Jenny is going to contact the resident regarding this bill.

9. NEW BUSINESS:

-Boyscout Building – Gary is waiting on the signs yet and advertise in the newsletter.

-Village Christmas Party – This year’s party will be held at Lantern Inn. Jenny will contact Moe and see what date works best.

-Employee Committee – Jenny reminded the Employee Committee that the employee reviews are coming up.

There are no petitions out for Chuck’s position as of yet.

Any information regarding the water project should be put in the newsletter and added to FB.

The Board discussed the terrorism portion of the insurance to see if we want this included in our package. Randy stated he did respond to Dan Imming and state that the Village is not interested at this time. A motion to approve this was made by Randy Peek, second by Kurt Schmitz. Motion carried 6-0 as roll call vote as follows:

L. Harper – aye	C. Schrage – aye
M. Kampwerth – aye	G. Litteken – aye
R. Peek – aye	K. Schmitz – aye.

A motion to enter into executive session to discuss employee issues was made by Larry Harper, second by Kurt Schmitz. Motion carried 6-0. Time was 9:02pm.

Executive session minutes were taken by a Village Board member.

Jennifer Jansen, Village Clerk