

**VILLAGE OF AVISTON  
MINUTES OF REGULAR MEETING HELD ON:  
MONDAY AUGUST 1, 2016**

The regular meeting of the President and Board of Trustee was held on Monday August 1, 2016 at 7:30pm in the Village Hall. In attendance were Village President Dale Haukap, Village Administrator Mike Buscher, Village Treasurer Steve Goestenkers, Village Clerk Jennifer Jansen, Trustees Larry Harper, Mike Kampwerth, Randy Peek, Chuck Schrage, Gary Litteken and Kurt Schmitz. Employees present included Gary Rakers, Mark Taylor, Jim Hegger, Kyle Markus and Village Attorney Henry Bergmann. Guests included Dale Buscher, Kurt Rakers, Jim Markus, Jeff Woltering, and Scott Voyles.

**1. GUESTS:**

All guests present are on the agenda.

**2. MINUTES:**

The minutes of the previous meeting were available for all to review. A motion to approve the minutes with an amendment to section 2 was made by Chuck Schrage, second by Randy Peek. Motion carried 6-0.

**3. FINANCIAL REPORT:**

Steve Goestenkers reviewed the TIF I transfer to TIF II according to the budget. Total collected for the month was \$108K and disbursed \$281K.

GF – The Village received no Income Tax in July but did receive one today for \$12K. A negative amount in the report represents an incorrect refund from the IRS dealing with payroll taxes that we knew was coming. The \$120K expense is all related to the Page Street Extension as well as some costs out of TIF II.

WF – There is currently a surplus of \$26K. Year to date we are up \$41K with water revenue on pace to hit \$500K.

SF – An original \$6500 check that was sent over to the TIF Fund. Both fees from Jeff Woltering and John Kues have been collected for their portion of the sewer costs. Sewer Fund was just a normal month.

MFT – Steve mentioned only \$2772 collected in July. Currently on pace to collect \$46K for the year, still under our \$50K budget.

RLF – The only loan out there is current.

TIF I – Year to date \$300K total transfer to TIF II.

TIF II – See the transfer and the \$13K deposit as well as the checks disbursed in July on the Page Street Extension Project.

A motion to accept the financial report and pay all bills was made by Randy Peek, second by Gary Litteken. Motion carried 6-0.

**4. PARK DISTRICT:**

No report.

## **5. POLICE REPORT:**

Mark Taylor reviewed the monthly report. Larry asked about the bill from Taser and what it was for. Mark stated that he and Gary reviewed the truck signs by Steve Haar. Gary stated he will check with Neal Richter on the proper signage to keep semis out of this area. There was a theft at Casey's and a lawn mower was stolen from Kues Bros. property.

Mark said that they are coming up with a County-wide training program to deal with active shooter training. Mark said all schools and each department must complete year. Mark said they are asking each department to purchase the firearm needed for the simulator which is about \$480. A motion to purchase the needed equipment was made by Kurt Schmitz, second by Chuck Schrage. Motion carried 6-0.

Mark mentioned the Crimestoppers Golf Tourney to be held in September and asked if we would be participating. The Village Board stated to get a team together.

Kyle Markus asked about an Iphone for department use only. This would alleviate the use of personal cell phones for FOIA requests. This phone would be kept in the office just as the taser and each officer would sign it out when they come on duty. The Village Board approved the addition of the phone for the department.

-AERA – Kyle reviewed the storm that happened recently. The use of the current system was a disaster and the delay was bad. Kyle and Jenny informed the Board of an online demo they sat through last week regarding a company called Code Red. This company sounded better suited for the Village in regards to alerting the public of severe weather, better options for street oiling, etc. The Board asked Kyle to get in touch with the school to see if they would be interested in going in on this and Jenny is to contact School Messenger to see what the cost would be to get out of the contract. The cost of Code Red is \$3000 for the Village.

## **6. CURRENT PROJECTS:**

-Rt 50 Coalition – No report at this time. There is a golf tourney coming up to keep in mind.

-Business/Industrial Park – Jeff said they are waiting on the last drawing for the drainage then Mettler can finish seeding at the end of the summer. It was stated that the Corp of Engineers was out in the new Industrial Park to check out the drainage and the drainage turned out to be fine.

-Vintage Hall – Kurt stated there were many thank yous in the July newsletter and this will continue into August for all that has been done. The electrical work has been done and this invoice will now be paid. Eleven windows are now complete and about half are in. Lance Deiters looked at the interior of the building to give a good quote on the tuck pointing. The committee is still waiting on Netemeyer for drawings.

-Gentz Properties – Henry is to start on a letter to address these properties. Jenny is also to get addresses to the Village Board on any other properties in the Village limits that do not have water or electric.

-4<sup>th</sup> Street & Schumacher Stop Sign – Pat Netemeyer entered the meeting. Time was 8:05pm. Mike Kampwerth checked with Pat on the traffic study. There is no cost estimate as of yet. The committee recommends the removal of the northbound and southbound stop signs and installing speed control signs within the Village limits. A motion to prepare an ordinance for removal of these stop signs and installation of speed

control signs was made by Randy Peek, second by Mike Kampwerth. Motion carried 6-0. Jenny and Gary will get a list of the stop signs in the Village and get this to Kurt for inserting into the Ordinance book.

-Southern Approach to N. Page Street – Larry Harper said the street committee stated they would look into the engineering on this intersection. Pat stated he would contact the State to see what can be done with this. Pat will also get with Gary to see where the installation of the stop sign needs to be located.

-Kurt Rakers Drop box – Kurt Rakers said they discussed riprap in this area and would like a culvert and drop box. Kurt will be installing the culvert but Dale doesn't know if a drop box is needed. Dale recommends the Village Board go out and take a look at this area and in the meantime Kurt should fill out a drainage permit.

## **7. VILLAGE ADMINISTRATOR'S REPORT:**

-New Businesses – Mike Buscher said that when a new businesses owner comes in looking for property he directs them to all property owners. He also informs them about how the Village could help them out financially and then gives out information on Zoning. Mike said there have been a lot of inquiries lately on property. Mike mentioned the RLF and the rate that it is offered at. Bank rates are lower and we need to be competitive. Steve will check with the State to see what rate we can offer. Mike discussed what can be done for the businesses that are here. He would like to see a business organization of sorts and said that Dawn Heimann-Neumann was interested in assisting with this. Mike will report on this again next month.

-Brochure – Mike said Dawn Heimann-Neumann has been out of town so this is on hold until she gets back.

-Banners- There are currently 63 banners up and there are 4 more requests.

-TIF – The Village Board discussed the TIF District and how TIF I and TIF II will work together and separately.

## **8. ZONING ADMINISTRATOR'S REPORT:**

Gary Rakers reported that there were 4 miscellaneous permits issued for the month of July.

Scott Voyles discussed zoning for new businesses and that the Zoning Board recommends changing the zoning classification in Middeke's Industrial Park from Industrial to B1. Gary said he spoke with both Jerry Middeke and Craig Timmermann about the possible change and neither stated they were opposed to the change. If the Board decides to change this classification it would have to be advertised and a public hearing would need to be held. The Village Board also discussed the idea of making this a B2 instead of B1 District. The Village Board would like the Zoning Board to revisit this for discussion.

-LED Street Lights – Dale Buscher spoke with John Hodapp from Carlyle who put him in contact with their distributor. Dale said he did contact the distributor and will be continue to follow up on this.

-Final Woltering Plat – Jeff stated he is holding on some drainage to be finished.

## **9. DIRECTOR OF PUBLIC WORKS REPORT:**

Gary Rakers asked about signs near the Vintage Hall and if any need to be installed. The Village Board stated at this time to leave as is.

Gary said road oiling is complete with no major incidents.

-Security Cameras – Gary reviewed the security cameras and price with the Village Board. The cost is \$2200 for all 4 cameras and monitoring. A motion to purchase and get installed for \$2200 was made by Randy Peek, second by Larry Harper. Motion carried 6-0. Kurt also discussed security at the water plant in regards to the IP addresses, etc. Kurt will follow up with this.

-JUBS - Jenny reviewed the JUBS quote and information on the system. The company would require ½ down before they would even get us on the list. The Board reviewed the information and asked for clarification on a few items but would like to go ahead with the upgrade. A motion to approve this upgrade, with clarifications, was made by Kurt Schmitz, second by Larry Harper. Motion carried 6-0.

## **10. NEW BUSINESS:**

-Insurance Bids – Jenny said that IMLRMA contacted us to see if we would be going out for bids this year. The Board stated that this would be a good thing to do for the complete package to include properties, vehicles, loss claims, etc. Jenny will get the information from Dan Imming for the Board to review as well.

-Electronic Component Recycling – Larry checked into this and what neighboring communities are doing. Larry said that Albers, Breese and Trenton all have an electronic recycling program that is set up with the BoyScouts. Larry will get information from Dan Pickett to get in the newsletter and on FaceBook.

-Children Operating Motorized Vehicles on Streets – Larry mentioned that there are residents concerned about underage kids operating motorized vehicles on city streets and asked what we can do about it. It was stated to put this in the next newsletter and officers are to remind the kids if they see them. Mike Kampwerth also mentioned that our police officers need to be more interactive with our kids in town.

Larry mentioned the last storm that came through and how residents helped each other out. Gary, Kupe and the summer help did a great job on removing debris as quickly as they did. Kudos to them!

Mike Kampwerth asked about millings from St. Rose and if we can get more if needed. Dale said that's not a problem if we need it.

Randy Peek mentioned part-time help and if anyone has been hired.

A motion to enter into executive session to discuss employee issues was made by Chuck Schrage, second by Larry Harper. Motion carried 6-0. Time was 9:17pm.

Minutes of executive session were taken by Larry Harper.

Jennifer Jansen, Village Clerk