

**VILLAGE OF AVISTON
MINUTES OF REGULAR MEETING HELD ON:
MONDAY JULY 10, 2017**

The regular meeting of the President and Board of Trustee was held on Monday July 10, 2017 at 7:30pm in the Village Hall. In attendance were Village President Dale Haukap, Village Administrator Mike Buscher, Village Treasurer Steve Goestenkers, Village Clerk Jennifer Jansen, Trustees Larry Harper, Randy Peek, Gary Litteken, Kurt Schmitz and Kevin Eversgerd. Employees present included Gary Rakers, Mark Taylor, and Village Attorney Henry Bergmann. Guests included Jeff Woltering, Ann Schroeder, John Kues and Jim Kues.

1. GUESTS:

All guests present are listed on the agenda.

2. MINUTES:

The minutes of the previous meetings were available for review. A motion to approve the minutes as presented was made by Randy Peek, second by Kevin Eversgerd. Motion carried 5-0.

3. FINANCIAL REPORT:

Steve Goestenkers reviewed in detail the 2017/2018 Budget for the Board. He stated this proposed budget has been reviewed by the Finance Committee and this is their recommendation. A motion to approve the 2017/2018 Budget, as presented, was made by Kurt Schmitz, second by Gary Litteken. Motion carried 5-0 by roll call vote as follows:

L. Harper – aye	G. Litteken – aye
M. Kampwerth – absent	K. Schmitz – aye
R. Peek – aye	K. Eversgerd – aye.

Steve Goestenkers reviewed the financial report. For the month of June the Village collected \$330K and disbursed \$330K.
GF – This fund has improved since funds from the Page Street Extension project came in. There were two invoiced paid to Allied Waste due to the invoice due date being early. The only other large expense was in streets and sidewalks.
WF – Discussed the water project and cost. Currently borrowed is \$1.3 million.
SF – This fund is still running a negative balance.
PF – The lease payment has been received.
MFT – A surplus is noted in the fund and Steve suggested using the surplus funds in the next year. The monthly State payment was received.
RLF – Normal monthly receipts. Two new loans have been signed off on and the repayments will begin on August 1st.

Jenny asked to review the AT & T invoice for damaged lines and the Netemeyer Engineering bill from the June meeting as there was no motion to pay this bill. The

Board reviewed both and stated to pay the AT & T bill out of TIF and broke down the Netemeyer Engineering bill.

A motion to approve the financial report, pay all bills listed all normal monthly expenses was made by Gary Litteken, second by Randy Peek. Motion carried 5-0.

4. POLICE REPORT:

Mark Taylor gave the monthly police report. He noted that they issued 16 warnings for no addresses posted.

5. CURRENT PROJECTS:

-Vintage Hall – Kurt Schmitz gave a progress report. He also stated he will be meeting with Craig Timmermann and Jeff Woltering regarding the start of outside work.

6. VILLAGE ADMINISTRATOR'S REPORT:

Mike Buscher presented his hours.

-TIF – Kurt presented a worksheet to review for Kruse LLC. Kurt recommended 40% of TIF eligible expenses which is approximately \$52K over a 10 year period. A motion to approve this TIF contract was made by Kurt Schmitz, second by Randy Peek. Motion carried 5-0.

-TIF Ordinance to set Public Hearing Date – TIF Ordinance to set the Public Hearing date was presented for review. A motion to set the public hearing for September 5th at 6:30pm was made by Larry Harper, second by Gary Litteken. Motion carried 5-0 by roll call vote as follows:

L. Harper – aye	G. Litteken – aye
M. Kampwerth – absent	K. Schmitz – aye
R. Peek – aye	K. Eversgerd – aye.

-New Businesses – First National Bank will begin remodel in the new future. Mike also mentioned Casey's will be closed temporarily for remodel.

-Fall Business Meeting – Mike would like to host another business meeting in October. He will get more information together for review by the Board.

-Tri-Township Water District – No update. Need to get Ann Schroeder opt-out information.

-Eastbrook Drainage – The ditch in question is the private property of Jerry Middeke. Jerry is debating on cleaning up and possibly selling to the property owners abutting. The ditch is currently unincorporated.

-Governor's Hometown Award – Mike stated that in speaking with his contact on this it would be better to apply next year for this as the award is based on the previous year.

-Community Grant – No update.

-MFT – Maps are present for all to review.

-Old Rt. 50 – Mike discussed closing in the ditches along the highway and stated hat this would need to be done one section at a time.

-CSX – Mike spoke with CSX regarding the current status of the railcars. It was stated that they are tying cars down so as not to move at all. Moving the cars out of town was also discussed but no word back on if or when this can be done.

7. ZONING ADMINISTRATOR'S REPORT:

Gary Rakers reported there were 4 miscellaneous permits and 1 new home permit issued for the month.

-Albert Middeke's 10th Subdivision – Ann Schroeder was present to present a preliminary plat for the subdivision. Ann asked what her next step is and the Village Board advised her to bring all documents and preliminary plat to the next Zoning Board meeting.

8. PUBLIC WORKS DIRECTOR'S REPORT:

Gary asked about the camera for the Village Hall drop box. It was stated that we need a new bid from Garrick in order to make a more informed decision regarding price.

Larry asked about the issue with Mettler. Jenny informed the Board that she has not received anything from Mettler and advised the Union requesting the information to follow through with whatever they need to do next.

Gary informed the Board that Casey's water meter has been moved out of the building and near the property line.

-Water/Sewer at Kues Property – The Village Board held a lengthy discussion with Jim and John Kues. It was stated to proceed with the water hook-up and discussed the sewer requirements. Kurt Schmitz recommends that the Kues brothers get a reliable option from what the Village is requiring and bring that option to the next Village Board meeting for review. Kurt reviewed the ordinance further and it states the Kues' have 60 days to comply with connecting to Village sewer system.

-Maintenance Bldg Fence & Concrete – It was stated that drawings are needed to get this moving along. Pat needs to review and get a cost and plan together for the next meeting.

9. NEW BUSINESS:

Dale reviewed with the Board a bid he got from Billhartz Construction regarding the construction entrance at the Restaurant. The Bid was for \$5,500 and could be paid for out of TIF. A motion to approve the bid and get Pat to draw up and send in a request to the State for an inspection was made by Randy Peek, second by Gary Litteken. Motion carried 5-0.

Larry Harper reviewed the S. Page Street Intersection and cost estimate from Netemeyer Engineering. The estimate is \$172K and stated it's possible to use TIF funds on this project. The Village still needs the easement paperwork done on this project.

Motion to enter into executive session to discuss employees was made by Randy Peek, second by Kevin Eversgerd. Motion carried 5-0. Time was 9:10pm

The remainder of the minutes was taken by a Village Board member.

Jennifer Jansen, Village Clerk