

**VILLAGE OF AVISTON
MINUTES OF REGULAR MEETING HELD ON:
TUESDAY JULY 5, 2016**

The regular meeting of the President and Board of Trustee was held on Tuesday July 5, 2016 at 7:30pm in the Village Hall. In attendance were Village President Dale Haukap, Village Administrator Mike Buscher, Village Clerk Jennifer Jansen, Trustees Larry Harper, Mike Kampwerth, Randy Peek, Chuck Schrage, Gary Litteken and Kurt Schmitz. Employees present included Gary Rakers, Mark Taylor, Jim Hegger, and Village Engineer Pat Netemeyer. Guests included Dale Buscher, Kurt Rakers, Rane Wessling, Neil Becker, Kevin & Jessica Brinkman, Mike Timmermann, Sam Schmitz, Jim Markus, Ron & Barb Voss and Betty Von Bokel.

1. GUESTS:

Rane Wessling was present to inform the Board that she will need to apply for a Special Use permit to put a daycare in an Industrial Park.

Mike Timmermann is also applying for a Special Use permit to split a lot by the carwash to put up two buildings for businesses. Gary will review some information and get back with him tomorrow.

Kevin & Jessica Brinkman and Ron & Barb Voss were present to discuss the Vintage Hall project and the road closure. The Board explained the plans and listened to the concerns of the residents. Betty Von Bokel also had questions regarding funding of the project, cost of the project, etc.

Sam Schmitz was present to discuss a concern about the dumpster.

Jim Markus was present again to discuss the stop sign at E. Fourth Street and Schumacher Road.

2. MINUTES:

The minutes of the previous meeting were present for all to review. A motion to approve the minutes was made by Chuck Schrage, second by Larry Harper. Motion carried 6-0.

Clerk Ordinance – Kurt reviewed the Village Clerk Resolution and informed the Board this Ordinance would just clean up the Ordinance Book by codifying it. A motion to approve the ordinance was made by Kurt Schmitz, second by Gary Litteken. Motion carried by roll call vote as follows:

L. Harper – aye	C. Schrage – aye
M. Kampwerth – aye	G. Litteken – aye
R. Peek – aye	K. Schmitz – aye.

Water/Sewer Tap In Ordinance – The Tap in ordinance was reviewed and corrected from the \$3K tap in fee to \$4K as it was originally stated. A motion to approve the ordinance as amended was made by Chuck Schrage, second by Mike Kampwerth. Motion carried 6-0. Motion carried by roll call vote as follows:

L. Harper – aye	C. Schrage – aye
M. Kampwerth – aye	G. Litteken – aye
R. Peek – aye	K. Schmitz – aye.

3. FINANCIAL REPORT:

Steve Goestenkers reviewed the budget with the Board and asked for approval of a funds transfer from TIF I to TIF II. A motion to approve the budget and transfer the funds from TIF I to TIF II was made by Kurt Schmitz, second by Gary Litteken. Motion carried 6-0 by roll call vote as follows:

L. Harper – aye	C. Schrage – aye
M. Kampwerth – aye	G. Litteken – aye
R. Peek – aye	K. Schmitz – aye.

Steve reviewed the financial report for the month.

GF – Income Tax was collected in the amount of \$45K. The State is only 2 months behind. Steve stated insurance proceeds were collected for the cop car and that this is also shown in the expense as well.

WF – Normal income and expense were noted.

SF – Both Jeff Woltering and John Kues paid their sewer fees for the extension project.

PF – All lease payments are current.

MFT – Normal monthly receipts.

RLF – All loans are current.

TIF – The transfer from TIF I to TIF II was approved.

PVF – Steve asked if this account could be used for the purchase of the new police car. It was stated to leave as is for now.

Approval to accept the financial report and pay all bills was made by Larry Harper, second by Kurt Schmitz. Motion carried 6-0.

Jim Hegger discussed the water tower and improvement projects. Jim stated the pre-bid meeting will be held on Thursday at 10am and 11am. The bid opening will be on Thursday July 28th at 10am and 11am. All bid tabulations will be forwarded to the Village Board at the August 1st meeting at 6:30pm. It was stated that the construction entrance will be started on the restaurant property soon.

4. POLICE REPORT:

Mark Taylor gave the monthly report. The no parking signs at the school were discussed. Mark is to check on the signs near Steve Haar's house regarding semi traffic.

5. CURRENT PROJECTS:

-Route 50 Coalition – Mike updated on the relieved congestion in Lebanon since the stop light was installed. There is a golf outing coming up that the Village should participate in. Mike also said the Coalition is basically stalled as there is no funding available.

Currently the State is patching New Route 50 just west of Aviston.

-Vintage Hall – Kurt Schmitz updated on the work nights and electric was restored to the building before the Zip Code Day. Kurt will get an ETA on the construction drawings as soon as possible.

-Gentz Properties – Henry is working on the ordinance for this.

-4th Street & Schumacher Stop Sign – The Street Committee met and recommended the removal of the North/South signs and change the speed limit signs. Mike Kampwerth will get with Netemeyer Engineering on a possible study for this intersection.

-Southern Approach to N. Page St – It was stated to get a cost estimate and a plan together for future discussions.

-Prevailing Wage Ordinance – The prevailing wage ordinance was present for review and passage. A motion to approve this Ordinance as made by Larry Harper, second by Randy Peek. Motion carried 6-0 by roll call vote as follows:

L. Harper – aye	C. Schrage – aye
M. Kampwerth – aye	G. Litteken – aye
R. Peek – aye	K. Schmitz – aye.

6. VILLAGE ADMINISTRATOR'S REPORT:

-Potential New Businesses – Mike mentioned Mike Timmermann and Raneë Wessling as potential new businesses in town. Mike also mentioned 1st National Bank purchasing Centue Bank and what will possibly happen with those buildings.

The Revolving Loan Fund and TIF Funds were discussed as possible incentives to new businesses. TIF contracts would possibly need to be adjusted due to the life of TIF I.

-Banners – Mike stated these are in and they will be put up soon.

7. ZONING ADMINISTRATOR'S REPORT:

Gary Rakers reported that 5 miscellaneous permits and 1 new home permit was issued for the month. Dale Haukap stated he spoke with the city of Carlyle regarding LED street lighting. Dale Buscher may contact them to look at the lights and get information. Dale stated that Clayton Renth is also looking into this at Scott AFB.

8. DIRECTOR OF PUBLIC WORKS REPORT:

Gary Rakes presented 2 bids on getting the dump truck repaired. The low bid was Carl's in Bartelso. A motion to get the truck repaired at Carl's was made by Randy Peek, second by Larry Harper. Motion carried 6-0.

9. NEW BUSINESS:

Larry Harper stated he was approached by concerned citizens about horse manure on the streets. It was stated to address this in the newsletter again. The newsletter also should address to keep all dogs on a leash and to pick up after them.

Kurt Rakers was present to discuss a drop box near his residence and that the culvert needs to be cleaned out. Kurt asked if a drop box is needed who will pay for this. The Village will need to get a cost of the box and info and specs from Pat before a decision can be made.

Several "thank you" notes were addressed to the Village Board. Dale read these aloud for all to hear.

A motion to adjourn was made by Chuck Schrage, second by Gary Litteken. Motion carried 6-0. Time was 9:01pm.

Jennifer Jansen, Village Clerk