

**VILLAGE OF AVISTON
MINUTES OF REGULAR MEETING HELD ON:
MONDAY JUNE 6, 2016**

The regular meeting of the President and Board of Trustee was held on Monday June 6, 2016 at 7:30pm in the Village Hall. In attendance were Village President Dale Haukap, Village Administrator Mike Buscher, Village Clerk Jennifer Jansen, Trustees Larry Harper, Mike Kampwerth, Randy Peek, and Gary Litteken. Employees present included Gary Rakers, Mark Taylor, Jim Hegger, Village Engineer Pat Netemeyer and Village Attorney Henry Bergmann. Guests included Justin VonderHaar of HMG, Dale Buscher and Jim & Ruthi Markus.

1. GUESTS:

Jim and Ruthi Markus were present to discuss the stop sign at the intersection of E. Fourth Street and Schumacher Road. The Markus' requested the Village Board look further into the possibility of removing this stop sign. The Village Board agreed to have the street committee review.

2. MINUTES:

The minutes of the previous meetings were available for review. A motion to approve the minutes as presented was made by Randy Peek, second by Larry Harper. Motion carried 4-0.

Jenny informed the Village Board that the current water billing software will not be supported by JUS after December 31, 2016. More information will follow on the upgrade at upcoming meetings.

3. FINANCIAL REPORT:

Dale informed the Board that the finance committee met last month and reported a bit on the meeting. The financial report was available for review along with notes for the report from Steve Goestenkors. A list of bills was also available for review. A motion to table the financial report until the July meeting and to pay all bills, including the Mettler and Korte-Luitjohan bills was made by Gary Litteken, second by Larry Harper. Motion carried 4-0.

Dale and Randy will meet with Jeff Woltering and John Kues regarding their portion of the sewer costs.

4. PARK DISTRICT:

No report from the Park District. It was stated that the main breaker tripped at the lower pavilion, this needs to be relayed to the Park District. Randy will pass this along to Mike Toebe.

5. POLICE REPORT:

Mark Taylor gave the April and May police reports.

-No Parking – Mark discussed the yellow curb at the school and would like to get measurements to install “no parking” signs. This information needs to be relayed to Henry for ordinance preparation.

-Railroad & Spring Street intersection – Mark stated that when Kopff Field is in use on the north diamond and the roads are being blocked at Aviston/Albers Road and Spring Streets, meaning those coming from Page are unaware that they can’t exit this way. It was suggested to close Railroad Street at Page.

-Court pay – Mark asked about how to handle the court pay for officers that need to take off for court. It was stated to review the January/February minutes for clarification. It was stated to keep the policy the same, pay for 3 hours for court. If the officer is in court longer than 3 hours, hourly wages will apply to all time after 3 hours.

Dale discussed the policy for officers leaving town to eat dinner. The Board stated that officers should eat in town.

6. CURRENT PROJECTS:

-Rt. 50 Coalition – No report.

-Industrial Park – The project is moving along very well and the invoices in the bills tonight are pay requests.

-Vintage Hall – No report.

-Gentz Property – Mike stated the easement is signed. Henry will work on the next step in proceeding with the property maintenance. Mike reported that it is possible that the property may at some point in the future be for sale. There was no discussion on the pink house at this time. Mike Kampwerth will pass along some information to Henry from a contact in Alton on a procedure to follow. Henry will look at the ordinances and start the process.

7. VILLAGE ADMINISTRATOR’S REPORT:

Mike Buscher reviewed a report on what he’s been doing as of late. He presented a brochure that would help all incoming businesses. The information on it would be very beneficial to us and the incoming businesses. The only thing we would need is someone to help design the brochure and we could print in office to help save costs.

-Banners – The banners should be done by the end of this week and then we can get put up around the beginning of July.

8. DIRECTOR OF PUBLIC WORKS REPORT:

Jim Hegger stated that the PEID has been received from the IEPA. The public hearing was held with no guests present. Jim is asking for approval to advertise for bids on both projects this week Friday. A motion to go out for bids for both projects in the Belleville News Democrat was made by Mike Kampwerth, second by Larry Harper. Motion carried 4-0. The schedule as of now is set to have a pre-bid meeting on July 7th with contractors, bid opening on July 28th (one at 10am, one at 11am), and then submit to the EPA for review. The EPA will then review for 30 to 60 days and we can then issue and intent to award the bids. At the August 1st Village Board meeting a 6:30pm meeting would be needed to review the bids.

Jim then reviewed the CSX Railroad crossing issue. Jim stated that placing the new tower in the industrial park made our improvements marginal, meaning this crossing is

recommended to help strengthen the looping, etc. Justin and Jim both suggest we hold off on submitting for this until after the bids come in, just in case the bids come in higher than expected.

Jim reviewed the tower logo and it seems that the results are a logo without an eagle. Jim left a folder with the different logos for review.

Gary reported that the turbidity meters are working great. Steve asked if between Jim and Gary we could get an estimate of how much we would spend on chemicals yearly on water and sewer.

9. ZONING ADMINISTRATOR'S REPORT:

Gary Rakers reported that there were 4 miscellaneous permits issued this month.

Dale Buscher studied the LED street lights and would like to suggest a possible test area within the Village. He will continue with more research on this for now.

There is still no final plat for the Woltering development. The plat needs to be completed as soon as possible.

Gary mentioned that Scott Voyles asked that Mettler get a building permit the construction of the road. The Board stated this is not needed as we own this road.

-Zoning request for removal of private roads – This was discussed further at the zoning board meeting and is still in discussion mode at this point.

10. DIRECTOR OF PUBLIC WORKS REPORT:

Dale stated the sidewalk along East Logan Street has been removed courtesy of Jeff Woltering. Larry asked about the sidewalk in front of the Village Hall and the sidewalk along the north and west side of the salon, near the Laundromat. Randy stated in speaking with Kenny Thole that we would pay for the materials only, not the labor. The sidewalk in front of the Village Hall is on hold for now. Larry brought up the south side of Page Street from Old Route 50 and asked that we fix the intersection. Jenny is to keep this item on the agenda for next month.

11. NEW BUSINESS:

-Lawn Debris – Larry mentioned that he has been receiving complaints from residents about grass clippings in the streets. The Village Board suggested that warnings be given out and get this back in the newsletter.

A motion to enter into executive session to discuss police matters was made by Randy Peek, second by Mike Kampwerth. Motion carried 4-0. Time was 9:15pm.

The Village Board reviewed information regarding police matters. The purchase of a new cop car was discussed.

A motion to exit executive session was made by Randy Peek, second by Mike Kampwerth. Motion carried 4-0. Time was 9:23pm.

A motion to purchase a new Chevy Impala to replace Mark's car was made by Randy Peek, second by Gary Litteken. Motion carried 4-0.

A motion to adjourn was made by Randy Peek, second by Larry Harper. Motion carried 4-0. Time was 9:25pm.

Jennifer Jansen, Village Clerk