

**VILLAGE OF AVISTON
MINUTES OF REGULAR MEETING HELD ON:
MONDAY MAY 2, 2016**

The regular meeting of the President and Board of Trustee was held on Monday May 2, 2016 at 7:30pm in the Village Hall. In attendance were Village President Dale Haukap, Village Administrator Mike Buscher, Village Treasurer Steve Goestenkers, Village Clerk Jennifer Jansen, Trustees Larry Harper, Mike Kampwerth, Randy Peek, Chuck Schrage, Gary Litteken and Kurt Schmitz. Employees present included Gary Rakers, Kyle Markus, and Village Attorney Henry Bergmann. Guests included Rich Muntan, Dale Buscher, Bill Smothers, Katie Browne, Curt Albers, high school students, Cody Imming and Brandon Koeltz.

1. GUESTS:

Bill Smothers and Katie Browne were present to review the maps for the Reagle Eagle Run and ask for support and assistance from the Village, Fire Department and Police Department. The Board, FD and Police Departments all stated they would coordinate and provide assistance.

2. MINUTES:

The minutes of the previous meetings were available for review. A motion to approve was made by Chuck Schrage, second by Randy Peek. Motion carried 6-0.

Kurt discussed the TIF II water/sewer ordinance. Kurt will draft a document and get to Henry for review for insertion into the Ordinance Book.

3. FINANCIAL REPORT:

Steve Goestenkers reviewed the financial report. Collected a little over \$119K and disbursed a little over \$143K in the month of April. The high disbursement was mostly due to the purchase of a truck and land for the water tower. Steve reviewed the activity for the full year. Collected a little over \$1.6 million and disbursed a little over \$1.9 million with expenditures being primarily in the water distribution and improvements. GF – Year to date collected \$740K compared to the year prior at \$742K. This year was a little lower due to several things.

MFT – Year to date collected \$49K compared to the prior year of \$57K. This represents about a 14% drop.

TIF – Year to date collected \$123K with the previous year being a little over \$125K. The first decrease we've ever seen.

The monthly report is as follows:

GF – Standard month for collections and a primary deficit due to the truck purchase and street improvements.

WF – February through April the water rate increase took effect and the increase is about \$16K more for those three months which is right on target. The amended budget that was passed did not include the land purchase for the water tower ground. Steve will speak with the auditor about authorizing the spending from TIF. A motion to approve this was made by Kurt Schmitz, second by Gary Litteken. Motion carried 6-0.

SF – A deficit of \$6200 for this year. The debt service is the large expenditure in this fund. This will pay off in December of 2019. Steve suggested a sewer rate increase with the next water rate increase.

MFT – Income is down and surplus funds are being used.

RLF – All loans are current. It was stated that the Village needs to loan this out or risk the State reclaiming the funds.

TIF – There is \$45K in surplus for the year and a little over \$365K available for TIF II as well.

A motion to approve the report and to pay all normal bills was made by Larry Harper, second by Randy Peek. Motion carried 6-0.

4. PARK DISTRICT:

Randy stated there is no report. Jenny will email a copy of the signed lease agreement to Mike Toebe now that the copier is set to send emails.

5. POLICE REPORT:

Kyle Markus reported for Mark Taylor on police matters as Mark is out sick. Kyle said the reduced speed limit was approved along Old Route 50, letter is in everyone's packet, and the signs will be moved at the State's earliest convenience. Kyle is still learning FB for the police department and AERA.

The Board discussed the loud music at the Restaurant. Kyle stated there were a few complaints and that the Restaurant received their first warning over the weekend. Kyle is asking what procedure to follow.

Kyle stated he is looking at uniforms. The outerwear of the vest basically is 3 layers and this will take it down to 2 layers. It looks like a uniform with the vest on the outside. It is not as hot, more comfortable and looks more professional. Kyle is trying to get a free set.

Kyle stated Mary is working out well as far as he can tell. No complaints have been noted.

6. CURRENT PROJECTS:

-Page Street – Dale said work on this Page Street Extension has slowed a bit now to due the phone line that needs to be moved. AT & T has been contacted, just waiting on them to move it. The sewer was bored under Route 50 this week from Eastbrook going north. One Easement is in progress as there needs to be a change in wording in a document. Land for the tower was purchased last week.

-Route 50 Coalition – Mike Buscher said there is a meeting coming up in May in Salem. Due to financing there has been no progress.

-Vintage Hall – Kurt updated the Board on the happenings at the Vintage Hall. Kurt said that electric work was approved and Mark Litteken will be doing the work. Ben is working on the construction drawings for the project as well as the street. Then all documents can be presented to the Village Board for all to see. Barricades are needed to limit the traffic, and order one-way signs. Install the barricades now to ensure safety for all involved. Jenny will contact a few pest control companies for quotes on all Village buildings.

Gentz Properties – Working on the easement we need and then will work on what can be done with the properties.

Dale stated he spoke with Gerald Rakers about his property and then the house at the intersection of Meadow and Second. Dale recommended tearing this down.

7. VILLAGE ADMINISTRATOR'S REPORT:

Mike Buscher stated that there are several interested parties on the ground being developed. Mike spent a lot of time on the easements in the past month. He and Henry will be working on these some more this Friday.

Mike wrote a small grant this month and is working on Economic Development. There is a meeting scheduled for the Enterprise Zone that he will also be attending.

The banners are being made as we speak. The Village will be installing these along with the new brackets needed.

8. ZONING ADMINISTRATOR'S REPORT:

Gary Rakers stated there were 5 miscellaneous permits issued, 1 variance and 1 new home for the month.

The Zoning Board approved a variance for Eric and Jodi White to change her fence from 4 ft. to 6 ft. high. The fence is staying in the same location, height is the only change. A motion to approve the recommendation of the Zoning Board to allow the variance was made by Chuck Schrage, second by Kurt Schmitz. Motion carried 6-0.

-LED Street Lighting Ordinance – Kurt reviewed with Dale the ordinance that has been reviewed and made suggestions for the Zoning Board to revise to fit better into the Village Code. Dale state he will further research and present to the Village Board. Kurt will attend a meeting with the Zoning Board to help work on this.

-Zoning Board Requests – The Zoning Board would like to remove all sections in the zoning code referring to private streets and roads from the Code. The Zoning Board would also like to publish the zoning code online. It is recommended once all information is updated this should not be an issue.

9. DIRECTOR OF PUBLIC WORKS REPORT:

Mike Kampwerth stated that Kenny Thole has approached him about the sidewalk repair on the north side of the building and in front of the building. Mike stated he will meet with Kenny and see what exactly he is wanting.

Mike also stated he invited Curt Albers and Rich Muntan to the meeting to visit the subject of the drainage ditch behind their properties. To recap, the Village tried to help out these property owners years ago and the action taken is not working. Mike is recommending the Village reimburse these two property owners the \$250/each and let them take over from there. Rich Muntan stated that the problem with the aeration has been fixed. Rich is asking for help with the ditch and what can be done. A motion to reimburse each of these property owners \$250 each was made by Gary Litteken, second by Randy Peek. Motion carried 6-0. Gary and Mike will help clean out the ditch if needed.

10. NEW BUSINESS:

-Summer help applications were present for all to review. A motion to hire 3 high school kids was made by Randy Peek, second by Larry Harper. Motion carried 6-0. Gary will contact each of them tomorrow.

-Dale informed the Board that Ron Harem has retired from B-Line and will be out at the Park more. Summer help will help out with whatever he needs.

-ACIC – The ACIC said they had an ant problem at the Kopff concession stand. Gary is to spray all the stands or have the summer help to do so. ACIC was approached by Khoury League coaches to see if the restrooms can be open during the summer. A motion to replace the lock was made by Kurt Schmitz, second by Randy Peek. Motion carried 6-0. Gary will install this.

Dale recommended the ACIC holds a party at the park as the Park turns 50.

Jenny mentioned that Erin Dall resigned. The Board stated to advertise in the newsletter.

A motion to adjourn was made by Randy Peek, second by Kurt Schmitz. Motion carried 6-0. Time was 8:37pm.

Jennifer Jansen, Village Clerk