

**VILLAGE OF AVISTON
MINUTES OF REGULAR MEETING HELD ON:
MONDAY FEBRUARY 1, 2016**

The regular meeting of the President and Board of Trustee was held on Monday February 1, 2016 at 7:30pm in the Village Hall. In attendance were Village President Dale Haukap, Village Administrator Mike Buscher, Village Treasurer Steve Goestenkers, Village Clerk Jennifer Jansen, Trustees Larry Harper, Mike Kampwerth, Chuck Schrage, Gary Litteken and Kurt Schmitz. Employees present included Gary Rakers, Mark Taylor, Village Engineer Pat Netemeyer and Attorney Henry Bergmann. Guests included Scott and Alexis Voyles, Mike Koch, Dirk Spears, Mike Toeben, Brian Nelson, Cody Imming, Jerry Kues, Jason Mettler of Mettler Construction, Jason Rakers, Andrew Kampwerth, Chris Dall and Tony Sudholt.

1. GUESTS:

Jason Mettler with Mettler Construction was present just to introduce himself as the contractor on the Page Street Extension.

Kurt Schmitz spoke regarding a possible draft ordinance abandoning ½ of Spring Street. The Village participation in the reconfiguring of the Vintage Hall project would be a financial obligation with TIF funds to change the street. Kurt said that the material quotes should be under the \$100K from the Sesquicentennial. Chris Dall also stated that the ACIC would help support the cause by donating \$10K to the project and then possibly working on a brick project similar to the one at Kopff Field to help with funding.

2. MINUTES:

Minutes of the previous meetings were available for all to review. A motion to approve the minutes as presented was made by Chuck Schrage, second by Larry Harper. Motion carried 5-0.

3. FINANCIAL REPORT:

Steve Goestenkers reviewed the financial report for the month of January. Overall collected a little over \$119K and disbursed about \$94K.

GF – Expecting to exceed the budget on Income Tax received and on pace to be about \$12K short receiving Sales Tax. Year to date we are about \$8300 in surplus. Street maintenance is over the budget.

WF – Water revenue is on pace to be about \$440K. Expense side is a one on one basis as there are many projects in the works.

SF – Revenue is on budget and the expenses that are over are the operating expenses.

MFT – Revenue is on pace to be about \$50K instead of the \$55K we expected.

RLF – This account is current and the balance to be loaned out again is at \$48K. The report that is required to be filed was filed last month.

TIF – The final property tax payment has been received.

A motion to approve the report and to pay all regular bills was made by Kurt Schmitz, second by Gary Litteken. Motion carried 5-0.

4. PARK DISTRICT:

Mike Toeben stated that the park clean up date is set for March 26th. He will send all info to Jenny for publication in the newsletter. Mike said that the shed at the park has a lock code on it for security purposes. Anyone that will have access to the shed will have their own code.

The District is also working on a policy between the Youth League and ACIC and the specifics on fees, etc.

The District is discussing planting new trees and taking down old ones as needed. Joe Langenhorst is helping decipher what trees to plant. The District is still looking into the injections on the trees in the meantime. The next project on the list is to finish the walking path all the way around the park. HMG is working on the bid specs and getting estimates on this project.

Mike Toeben discussed and presented pictures on the bridge that crosses the ditch at the park. The District looked at concreting this in. Scott Rakers looked for grants to do this project but the funds are frozen within the State.

Mike again reviewed the lease fees for the Park District. The Committee would like to meet before the next Park District meeting to further review.

5. POLICE REPORT:

Mark Taylor reviewed the monthly police report and Kyle has nothing to report on the AERA.

6. CURRENT PROJECTS:

-Rt. 50 Coalition – The Rt 50 Coalition is looking into CSX's future plans for the railroad.

7. VILLAGE ADMINISTRATOR'S REPORT:

-Banners – Mike Buscher stated that a copy of the letter sent to all businesses is included in everyone's packet tonight. Mike also said that we need at least 50 to participate.

-Banks – Mike informed the Board that 1st National Bank bought Centruce Bank. There has been no decision on which location will be kept open and what will happen with the empty building.

-Enterprise Zone – Mike said there is a workshop coming up.

-MFT – Mike said he and Gary are working on the MFT information for next meeting.

-TIF – Kurt said an application was sent to Grassmasters. Kurt still has not heard back from Sharon yet regarding Citadel's application.

8. ZONING ADMINISTRATOR'S REPORT:

Gary Rakers stated there were no permits issued in the month of January.

Gary said that Erin emailed all zoning members asking if anyone was willing to get off of the Board.

The Board discussed the Page Street Extension project. The bid packets were opened last week Thursday and the bid will be awarded next week Monday, February 8th, at 7:30pm at a special board meeting.

Pat Netemeyer is to check on easement on the west side of the Jarvis property.

9. DIRECTOR OF PUBLIC WORKS REPORT:

Gary and Dale discussed a plow for the gator and decided against purchasing it and thought it would be better to hire this out if need be.

Larry asked about the water bills and if the addresses can be moved lower on the cards to help the Postal Service get these delivered better. Kurt stated that in the employee meetings it was mentioned to look into upgrading our JayHawk system to include emailing bills, etc. Jenny has been in touch with JayHawk for more options.

Larry Harper asked about the letter that was sent to Brinkmann. Mike Kampwerth stated he spoke with Kevin about when this project will be finished. Kevin said that weather permitting it will be completed as soon as possible.

Gary asked if we could put the old state truck out for sealed bids. The Board agreed this would be in our best interest. This will be advertised in the Breese Journal and Trenton Sun. Bids will be opened at the March meeting.

A motion to enter into executive session to discuss employee reviews was made by Kurt Schmitz, second by Larry Harper. Motion carried 5-0. Time was 8:46pm

The remainder of the minutes was taken by a Board member.

Jennifer Jansen, Village Clerk