

**VILLAGE OF AVISTON
MINUTES OF REGULAR MEETING HELD ON:
TUESDAY JANUARY 3, 2017**

The regular meeting of the President and Board of Trustee was held on Tuesday January 3, 2017 at 7:30pm in the Village Hall. In attendance were Village President Dale Haukap, Village Administrator Mike Buscher, Village Treasurer Steve Goestenkers, Village Clerk Jennifer Jansen, Trustees Larry Harper, Mike Kampwerth, Randy Peek, Chuck Schrage, Gary Litteken and Kurt Schmitz. Employees present included Gary Rakers, Mark Taylor, and Village Attorney Henry Bergmann. Guests included Seth Netemeyer, Pat Netemeyer, Scott Von Bokel, Jeff Woltering and Jared Kues.

1. GUESTS:

Jared Kues was present to ask about information regarding his stolen utility trailer and why it isn't part of the current case in the County. Mark stated that he was not informed about the case at the County. Mark will check with Kyle and the County regarding an update and get back with Jared as soon as possible.

2. MINUTES:

The minutes of the previous meetings were available for review. A motion to approve the minutes was made by Randy Peek, second by Chuck Schrage. Motion carried 6-0.

3. FINANCIAL REPORT:

Steve Goestenkers reviewed the financial report. Steve reported that we collected \$117K and disbursed \$124K.

GF – Income Tax check was received from the State. At this pace we come in around \$191K, a little behind what was budgeted. Sales tax is ahead of budget and Use tax is a little ahead of budget as well. The only large expense was for insurance which was split between funds.

WF - \$43K in revenue for the month which is on pace with the budget. The only large expense was a little over \$8K insurance.

SF – A little under \$15K collected this month and right on pace with the budget.

Operating expense was the only large items and they were approved at the last meeting.

MFT – Normal monthly receipts this month.

RLF – This fund is current and there has been no other information received from the State.

A motion to approve the financial report and to pay the bills was made by Kurt Schmitz, second by Gary Litteken. Motion carried 6-0.

4. WATER PROJECT:

Jim stated that Dale signed EPA forms tonight stating that the Village will not gain any funds from this loan. Jim said that the rock piers have been started and the foundation design has been submitted. Jim stated they are roughly \$113K into the work completed and no pay requests have been received yet. Korte & Luitjohan have not submitted a pay request either and they are at about \$100K.

Improvements area at the 8" from the plant to 4th Street is completed and is hot along with the area from First Street under CSX to Cole Schrage's house. Once these are flushed and tests come back clear they will be operational. They have partially completed the 4" to the pump station to Tom Markus. CSX Railroad has had inspector here for possibly up to 3 days. The 8" line from Gentz property to Faust is complete. The 8" bore under New Rt 50 is complete as well. Next step is to finish the 4" by Haselhorst's and they will start this soon. The plant work will start when the weather gets bad.

Rerouting of Faust's sewer was discussed and a price was given. A motion to have Korte & Luitjohan proceed and to pay for this line item out of TIF was made by Kurt Schmitz, second by Larry Harper. Motion carried 6-0.

Jim discussed directional bores under Old State Road and Russland Road instead of open cut, for an additional \$750 - \$1000 each, was recommended by Justin and Jim. Jim also discussed fencing at the plant and cameras. The cost of the fencing was about \$9500 versus cameras which is what Gary would like to use. The cameras would be significantly less than the fence. The Board stated to follow through with the cameras and the directional bores.

5. PARK DISTRICT:

No report.

6. POLICE REPORT:

Mark gave the monthly and yearly police report. The new uniforms look good and all extras are coming in slowly. Mark stated that Travis Ripperda is the new hire and he will be attending the academy on the 21st. Dale asked if Mark could look into the stop signs at the school. Mark stated those signs are on school property meaning we have no jurisdiction on this. Mike Kampwerth asked how the police cell phone is working. Mark stated all information is saved and the phone and is working well.

Randy asked about property maintenance and asked if there are anymore properties we need to follow up with. The Gentz property on Logan Street was mentioned.

7. CURRENT PROJECTS:

-Vintage Hall – Kurt stated he will get some pictures soon of the progress.

-Southern Approach to North Page – Seth presented a draft of the intersection and a cost estimate for all to review. There are stakes out so everyone can see where this would be. The next step would be a traffic study when we decide to proceed.

-Industrial Park – IDOT has not yet approved the Page Street Extension. Once this is done we can pay the final request from Mettler.

8. VILLAGE ADMINISTRATOR'S REPORT:

Mike Buscher reviewed an end of the year report and the projects he will be working on this year. Mike discussed a census report he and Irma have been working on and the facts that were found. Mike asked about the RLF situation and what rules apply. Mike will be working with Dan Imming regarding park buildings, numbering all buildings, etc. Mike is also working on setting a date for the business persons meeting. Mike will work on setting the date and get the information out as soon as possible.

9. ZONING ADMINISTRATOR'S REPORT:

Gary reported there were 3 miscellaneous permits issued for the month. Totals for 2016 were: 39 miscellaneous, 11 homes and 3 variances.

-Wessel Property – Gary stated he brought up the Wessel property at the Zoning Board meeting and he was informed that the Zoning Board already discussed and they will not revisit the topic. The Village Board stated a variance or special use form needs to be filled out and turned in. Jenny is to get a variance form to Kues Brothers to fill out and return for our records. Pat is also looking into connecting water and sewer to this property. Pat will get the options to the Village Board at the February meeting.

-Woltering Plat – Jeff Woltering was present and stated that he is working with TWM on the final plat. The Zoning Board wants the plat to have a roadway right of way listed. Jeff stated he does not want a roadway right of way on the plat at this time. The Board discussed a restrictive covenant for the roadway and this will be listed. Detention ponds were discussed and where they will be located. Jeff is currently in discussion with TWM to get this completed. Kurt suggested an amendment to the agreement addressing the retention/detention ponds. Jenny is to forward lien paperwork to Henry to follow through with on both the Woltering property and the Kues property.

Jenny is to email the Village Board regarding the January Zoning Board meeting. It is suggested to send a few Village Board members to the Zoning meeting to keep things moving along.

It was stated that the Zoning Board needs two new members as Dale Buscher has resigned and Sam Schmitz can't attend the meetings. Jenny will advertise this in the next newsletter.

-Scott Von Bokel Gazebo – Scott was present to discuss with the Village Board his idea behind the grain bin gazebo. Gary stated Scott complies with all setbacks with zoning. The Board listened to the information and stated a permit should be issued.

10. DIRECTOR OF PUBLIC WORKS REPORT:

Gary state he spoke with Kohnen Concrete regarding the drop box in Ariel Strieker's driveway. It was stated it would be in her best interest to do the sloped manhole and looks like the driveway. Gary will get this information to Ariel.

-Maintenance Building – Randy Peek asked that the maintenance shed improvements gets in the budget for next year.

-Water Shut-off Policy – Mike Kampwerth asked to review this policy again. Mike asked for a review every month on the number of residents, dollar amount, etc. The policy stays as is and resident will be called monthly.

-BoyScout Shed – Randy asked about signs for the BoyScout shed. They were put up today.

-Dale mentioned the construction entrance at the restaurant. Dale asked the Board to think about what we could do with this after the tower is finished.

11. NEW BUSINESS:

-Christmas Party – It was stated that the Christmas Party will be held at Lantern Inn on January 21st. All invites were mailed.

-Employee Reviews – Larry mentioned employee reviews will be held this week. These will be advertised as special meetings.

There was an estimate discussed from Reboot IT for data back up. All Village Board members agreed to approve this estimate.

Mike Kampwerth asked about anyone that needs to be invited to the Christmas Party. Send an invite to Mike Koch and Tom Santel to the party.

Mike Kampwerth discussed the Village website is not completely mobile friendly and needs to be reviewed. Jenny will check into it.

A motion to adjourn was made by Kurt Schmitz, second by Gary Litteken. Motion carried 6-0. Time was 9:26pm

Jennifer Jansen, Village Clerk